



One Life Kids Volunteer Teacher Job Description

Job Title:	One Life Kids Teacher/Volunteer
Department:	Children's Ministry/Nursery
Supervisor:	Children's Ministry Director
Abilities:	Dependable, friendly, enthusiastic, creative, organized, ability to work with other volunteers, relates well to children
Time Commitment:	1.5 hours on Saturday/Sunday that you are scheduled for

All our teams work together toward our mission **to make and guide fully devoted followers of Jesus Christ.**

- Pray for the children and families
- Attend ongoing Children's Ministry training/meetings
- Complete necessary clearances
- Notify Children's Ministry Director as soon as possible in the case of an absence when you are scheduled to teach
- Demonstrate a positive and friendly attitude with the parents and the children.
- Keep record of attendance each week in the attendance binder.
- Provide appropriate paperwork to new families to complete.
- Read over the lesson each week before the service to be prepared.
- Teach the Bible lessons in a creative way that will help the children grow in their faith.
- Stay in the classroom at all times with the children.
- If a child must use the restroom, you may send them 1 at a time to do so. Stand at the door to the One Life Kid's room to keep an eye on the hall and the classroom so children return safely.
- Report any safety hazards to the Director of Children's Ministry.
- Report needed classroom supplies to the Director of Children's Ministry.
- Wear the One Life Church Volunteer lanyard with your name on it while serving.
- Report new children/families to the Director of Children's Ministry.
- Arrive at the church at least 15 minutes before the service that you are volunteering for.
- We encourage you to attend the service opposite of what you are serving on the weekend you are serving. (work in the nursery Saturday, come to the service on Sunday)
- Leave room clean, neat, and in good condition after serving.

Updated August 2017